

## 2018 YOUTH SCHOLARSHIP PROGRAM

Notice of approval or decline will be received in 5 business days.

Shawnee County Parks + Recreation provides a wide variety of recreation opportunities for youth, yet not all families are able to afford the fees for participation in our programs. A youth scholarship program has been designed to assist those who meet the financial guidelines as set forth.

**A. Scholarship Requirements: *Scholarship applications will not be processed without all required information.***

- To receive a scholarship, participants must be age 17 or younger and live within Shawnee County. If current address is different from the one listed on your income documents, you will need to include copies of **two** of the following: a recent utility bill in your name at the current address (water, gas, electric only), lease or mortgage statement, current state issued photo ID.
- A copy of the front page of parent(s)/guardian(s)' most recent federal income tax return or income verification worksheet and supporting documents must accompany the scholarship application. Any and all household income must be documented.
- The scholarship application must be completed by a parent, guardian, or head of household.

**B. Scholarship Uses:**

- Upon approval, each qualifying household member may receive 3 scholarships per year, dependent upon available funds. There is a limit of 1 week/session of summer camp and 1 session of swim lessons per applicant.
- Scholarships for the following programs will vary slightly: Camps, and Adaptive Recreation programs.
- Certain activities are excluded from scholarships including: trips, workshops, special events, entry fee for tournaments, before/after school programs, sports requiring team registrations and others.
- Classes/Programs must meet minimum enrollment requirements before scholarships can be accepted.
- Scholarship registrations are non-transferable and non-refundable.

**C. Completion Requirements:**

- Completed scholarship paperwork must be received by our Administration Annex office at 1800 SE 21<sup>st</sup> Street, prior to the start of the class/activity.
- Fill out a separate application for foster children. For income, list only the "personal use" income that you receive for the child(ren).
- Mail-in – program registration forms must accompany the completed scholarship application and a copy of the front page of your federal income tax form/income verification documents or refer to a scholarship application on file for the current year.
- Walk-in – must bring completed program registration forms, completed scholarship application and a copy of the front page of your federal income tax form/income verification documents or refer to a scholarship application on file for the current year.
- Phone-in – must have completed scholarship application on file for the current year.

**D. Scholarship Procedures:**

- Scholarship approval is good for the calendar year in which you apply.
- Scholarship applications will remain confidential with Shawnee County Parks + Recreation.
- Shawnee County Parks + Recreation reserves the right to cancel a class due to low enrollment.
- Failure to attend a class/camp paid for by scholarship may result in the loss of future financial assistance.
- Scholarships may not be used in conjunction with online registration and may be made at our Administration Annex office at 1800 SE 21<sup>st</sup> Street. For more information, please call 785-251-6800.

### INCOME GUIDELINES

Parks + Recreation will follow the Federal income guidelines as set forth for free or reduced lunch programs. There is a \$5 non-refundable participation fee per activity and \$20 non-refundable participation fee per one week of summer camp for those qualifying for a 100% scholarship.

100% Scholarship			50% Scholarship		
Household Size	Monthly Income	Annual Income	Household Size	Monthly Income	Annual Income
2	\$1,760	\$21,112	2	\$2,504	\$30,044
3	\$2,213	\$26,546	3	\$3,149	\$37,777
4	\$2,665	\$31,980	4	\$3,793	\$45,510
5	\$3,118	\$37,414	5	\$4,437	\$53,243
6	\$3,571	\$42,848	6	\$5,082	\$60,976
7	\$4,024	\$48,282	7	\$5,726	\$68,709
8*	\$4,477	\$53,716	8**	\$6,371	\$76,442
*For each additional household member add \$5,434 to the annual income.			**For each additional household member add \$7,733 to the annual income.		



1800 SE 21st St  
 Topeka, KS 66605  
 Phone (785) 251-6800

**2018 Scholarship Application**

**Head of Household Information:**

Name (Please Print) \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip + 4 \_\_\_\_\_  
 ( ) ( ) ( )  
 Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Email Address \_\_\_\_\_

**List all other household members (both children and adults):**

NAME	SEX	D.O.B.	Relationship to Head of Household

Total Household Size =  
 (Head of Household + all  
 other household members)

Total Household Income =  
 (Adjusted Gross Income from  
 Federal Income Tax Form)

\$

**Signature:** I certify that all of the above information is true and correct and that all income is reported. I understand that Shawnee County Parks + Recreation officials may verify the information on the application, and deliberate misrepresentation of the information may result in forfeiture of future scholarships. An adult must sign the application before it can be approved.

Signature of Parent, Guardian or Head of Household \_\_\_\_\_ Date \_\_\_\_\_

Staff initials: \_\_\_\_\_ Date: \_\_\_\_\_